

## **SCHOOL CLOSURE CONTINGENCY PLANS - REMOTE LEARNING**

At Springfields First School our primary aim is the safety and well-being of our staff and children. In addition to this we recognise the need for continuity, routine and predictability for parents/carers and children. With this in mind we will continue to take all steps possible to keep school open, but have robust contingency plans should school ever need to close.

We would ask all parents and carers to take the time to familiarise themselves with the information below so that our whole community can support our children and ensure minimal disruption to their learning if we should be forced to close again for any reason.

### **Guidance for Parents - How will we ensure teaching and learning continues as effectively as possible during the school closure?**

#### **In the event of a full closure either of a class, key stage or whole school:**

- Our aim is to keep our core purpose of teaching and learning continuing as effectively as possible
- We will expect children to complete all work set and attend all live sessions - they will receive J2Stars for excellent work and effort
- To keep expectations clear that all work set must be completed we will not set any additional homework
- Children will need to have access to a Chromebook/laptop/PC/mobile phone and internet access (please contact us using the office email address as soon as possible if you require support with this - we may have the capacity to provide this for families who do not have a computer or internet connection)
- Children will be permitted to borrow up to 4 books from the school reading scheme, and will bring home their exercise books to use as well.

#### **In the event of a partial closure where your child is having to self-isolate but the Teacher remains in school with a class:**

- We will make work available either in paper form (day 1) or sent electronically using the Teams system/class email (day 2 onwards.)
- You may be signposted to suitable lessons on Oak National Academy as an alternative resource.

#### **Staff will (in the event of a full lockdown of a class/key stage/ whole school):**

Set work that is released to children on a daily basis using the Teams system, following the learning timetable that will be emailed to you.

- All work will be set by the class teacher through the Teams system so that both children and parents can see it - at 7am each morning the work for that day will be visible so that children/parents can plan their day
- Most work will require children to use Teams/BGFL

- Teams allows children to ask questions about the work if they need to and receive feedback from their teachers
- We will follow a new timetable that sets out 3/4 tasks a day for all children throughout the school
- The time allocation for each subject is almost exactly the same proportion of time children would have spent on the subject in school but recognises that they may find working at home to be a different experience to the routine of school.

In addition:

- Children in all years will be expected to complete some reading each day.

For children with additional needs a member of our team will be allocated as a link to provide remote support to enable children to access the work and liaise with teachers.

### **Children will:**

- Check the Teams system every day to view their allocated work
- Submit their work each day (if appropriate,) this will be usually be through Teams
- Children can complete work in exercise books/on paper but will need to take clear photos of it and upload them to Teams when required

**Teachers will give feedback to children through Teams and use J2 Stars to reward and praise work as normal**

### **Links to systems used**

The following links are to the systems that would be used to set work during a contingency closure of school. Parents and carers are asked to familiarise themselves with these systems and let school know if they cannot access them:

### **Teams**

This can be accessed by going through BGFL (our learning platform) or you can download the Teams app. Further details regarding how to use Teams/BGFL will be provided. Teams will be used to share resources, participate in daily live lessons/sessions and to hand in work.

### **Online Safety**

As we are increasingly relying on technology to keep us all connected in the present climate, it is important that parents are aware of the apps and programs that their children are using. Online safety newsletters will continue to be provided and an online safety policy can be viewed, along with a remote learning policy.

Separate arrangements will be in place for Pre-school and they will receive further guidance from Pre-school staff.