



SPRINGFIELDS FIRST SCHOOL

Yarnfield, Stone. Staffordshire. ST15 0NJ

'ACHIEVING EXCELLENCE TOGETHER'

1st May 2024

Dear Parent/Carer

We are delighted that you have chosen Springfields First School for your child and we look forward to welcoming you and your family to our school community.

Welcome and induction meeting

As your child will be starting in our Reception cohort in September, I am writing to invite you to an induction meeting for parents on **Thursday 13th June at 9.15am.** This meeting is designed for you to chat to us about any concerns and queries you may have at the start of the year and to outline the class routines and expectations.

You will be given a pack providing you with important information at the meeting. If you are unable to attend, you will be able to collect the information from our office at your convenience.

Please bring your child's birth certificate (original not a photocopy!) with you when you attend the induction meeting.

Reception Class visits

For those children who have **not** attended our Pre-school, they will have the opportunity to visit the Reception classroom and garden on **Monday 24th and Tuesday 25th June.** Please bring them to the main office door at 9.30am and collect them from there, after lunch at 12.30pm. Please bring £3.25 in cash to pay for your child's lunch.

For those children **who already attend** our Pre-school, the Reception staff have met your child so this will help ease their transition into Reception. They will also have the opportunity to visit the Reception classroom and garden on **Monday 24th June and Tuesday 25th June.** We will collect them from Pre-school on that day and take them back to Pre-school after lunch. If your child does not usually attend Pre-school on that day, please bring them to the

Headteacher
Mrs A Bagnall

Telephone: 01785 337310

main office door at 9.30am and collect them from there at 12.30pm. If your child does not normally have lunch on that day, please bring £3.25 in cash to pay for your child's lunch.

September start dates

Children who have **not** previously attended our Pre-school will start on **Tuesday 3rd September at 8.45am**. Children who **have** attended our Pre-school will begin school full-time on **Wednesday 4th September at 8.45am**. Please make sure you bring your child on the correct day to allow the children time to settle in smaller groups.

The slightly staggered start will allow the smaller group of children who are new to our school a day to get to know their new school and the staff in Early Years before all the children are in together as a class on **Wednesday 4th September at 8.45am**.

If you have any queries, please contact me using the office email address - office@springfields-first.staffs.sch.uk. Please mark your email for my attention and put Reception 2024 as the subject.

Yours sincerely

Mrs E.L. Goodfellow,
Early Years Manager/Deputy Headteacher



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